



**CAPE  
LEOPARD  
TRUST**

## **Vacancy: Conservation Officer**

The Cape Leopard Trust (CLT) is a registered non-profit organisation based in the Western Cape, South Africa ([capeleopard.org.za](http://capeleopard.org.za)). The CLT facilitates and promotes coexistence of leopards and people through research, conservation, and environmental education to support biodiversity and critical ecosystems. The CLT is seeking a dynamic and motivated individual to help coordinate and execute conservation and outreach activities across the Cape Provinces.

### **Job Summary**

Reporting to the Conservation Coordinator, the Conservation Officer will help develop, implement, and monitor conservation initiatives to promote human-wildlife coexistence, improve livelihoods, and protect leopards and their ecosystems. The Conservation Officer will also participate in research-based activities when required. For this position, a flexible working schedule is necessary, with unconventional or extended working hours required at certain times to meet project goals.

### **Details**

**Position type:** Full-time, 2-year Fixed Term Contract

**Location:** Preferably based in the greater Cape Town area, the Winelands, or the Swartland with frequent travel in the Western Cape

**Closing date for applications:** 17:00 (SAST), Monday 22 June 2026

**Starting date:** August 2026

### **Key Responsibilities**

- Coordinate initiatives to strengthen biodiversity and leopard conservation in priority landscapes.
- Reduce human-wildlife conflict by promoting the implementation of proactive predation mitigation measures.
- Work closely with partners to attend to predator conflict incidents and to mitigate snaring.
- Assist with planning conservation projects, developing training content, and coordinating event logistics.
- Develop and facilitate projects to build capacity and skills in local communities.
- Conduct public presentations and training workshops for a wide variety of audiences.
- Lead effective and regular communication with communities, private landowners / managers, and organisations.
- Nurture partnerships and represent the CLT in public forums such as conservancy meetings and farmer meetings.
- Assist with research-based activities when required, particularly camera trapping fieldwork.
- Keep accurate records and compile reports on project activities.
- Assist with procurement, collection, and maintenance of fieldwork equipment and vehicles.
- Respond promptly and efficiently to email and phone enquiries.
- Be a responsible and presentable ambassador for the CLT.

## Essential Requirements

- A suitable qualification (PGDip or BSc Hons) in nature conservation, ecology, biodiversity, agricultural studies, or a related field.
- Demonstrable experience in promoting farming and living sustainably alongside wildlife, preferably with a carnivore focus.
- Knowledge of African conservation issues is essential.
- Knowledge of biodiversity stewardship and protected and conservation area management and planning is desirable.
- Ability to work independently and with team members effectively and professionally.
- Self-driven, organised, and able to take initiative.
- Resourceful, with good problem-solving and critical thinking skills.
- Diligent, with attention to detail and meticulous record keeping skills.
- Advanced logistical and event planning skills.
- Excellent written and spoken communication skills. We require someone who can calmly, effectively, and diplomatically discuss positive land management practices in potentially stressful situations.
- Previous fieldwork experience is desirable.
- Proficiency in MS Office and cloud-based management systems.
- Valid and clean driver's licence (manual transmission). 4x4 driving experience is an advantage.
- Excellent spoken and written English and Afrikaans. Oral proficiency in isiXhosa is beneficial.
- Fit and physically capable.
- Flexibility to travel regularly.
- Private medical insurance is compulsory.

## Remuneration and benefits

- **Salary:** R 20,000 - R 24,000 gross per month dependent on experience
- **Benefits:** Work equipment and limited CLT-branded clothing provided.

## Application process

Qualified candidates are invited to submit a CV detailing relevant experience and a letter of motivation outlining suitability for the role, along with contact details for two professional references to [careers@capeleopard.org.za](mailto:careers@capeleopard.org.za). Please specify 'Conservation Officer' in the subject line of your email.

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Only shortlisted candidates will be contacted within 5 working days of the closing date.

*The Cape Leopard Trust is an equal opportunities employer. We are committed to cultivating a diverse and inclusive work environment in which all team members are valued and supported.*

*The organisation reserves the right not to make an appointment to the position as advertised.*