



**Trust Number: IT 2720/2004**

**PBO Number: 930 016 841**

## **Environmental Educator for The Cape Leopard Trust's Environmental Education Programme**

***Note: Please read this document in conjunction with the advert for the vacancy.***

### **JOB OVERVIEW:**

The CLT Education Project is looking for an environmental educator to share the task of running its Cape Town based educational activities and running environmental camps in the Cederberg. Our main goal is to create opportunities for people, particularly children and young people, to experience nature, learn about themselves through experiences outdoors and to become interested in the environment and develop care and love for the natural world. The secondary goal is to generate public awareness of Cape leopards, their role in the ecosystem, the importance of conservation for them and other species, and encouraging creative, win-win approaches to human-wildlife conflict.

### **Primary Duties and Responsibilities**

1. Run Cape Town based education programme activities
2. Run environmental camps held in the Boland and Cederberg
3. Drive the education 21-seater bus (code 10 / C1) and smaller passenger carrying vehicle (PDP necessary)

#### ***1. Run Cape Town based education programme***

The local programme activities vary throughout the year, between the two Educators a total of 5000 children are reached. The Educator will be responsible for implementing 50% of the eco clubs, day trips and presentations we hold annually and co-facilitating the holiday programme with the other Environmental Education Educator.

Responsibilities include:

- Conducting presentations on the CLT research and human-wildlife conflict
- Running environmental day outings and holiday programmes in the Peninsula and Boland mountains
- Setting up enviro-clubs and working with teachers to encourage environmental education in the classroom
- Developing new activities and creating educational material and conservation/environment-related resources for teachers
- Promoting the programme with schools and organisations
- Working with partner organisations for environmental education

#### ***2. Run camps in the Cederberg***

The number of camps the candidate will be responsible for will range from 12 – 15 camps a year usually between three and four days in length each. Camps are held from January to May and September to December.

Responsibilities include:

- Assisting with camp programme development
- Leading hikes, outings and all other camp activities
- Creating and leading educational sessions/activities
- Safety, support and group management
- Practical campsite set-up

### *3. Driver for passenger carrying vehicle (combi) and 21-seater bus*

The Educator will be responsible for transporting groups to and from activities and camps, including driving with a trailer at times. A drivers license and driving experience is essential for all candidates and having or being open to obtaining a PDrP.

Responsibilities include:

- Transporting groups to, during and from outings and camps
- Ensuring safety and following all policies and procedures
- Ensuring vehicle maintenance and wellbeing
- Arranging vehicle use with AVIS where necessary and assisting with taking vehicle for servicing and repairs

### **Secondary responsibilities**

Administrative support, particularly related to the programme activities

Communications with partners

Media articles and social media updates

Creating educational material

Curriculum development

Training and overseeing interns and volunteers

### **Requirements**

Passionate about the environment and able to share this interest

Work well with people, particularly children (aged 10 and up)

Degree or career in education, environmental studies, tourism or other related fields an advantage

Teaching experience an advantage

Guiding experience an advantage

Interest in experiential learning

First aid qualified an advantage

Relatively fit, generally healthy and enjoys hiking

Fluent English essential, additional Afrikaans or Xhosa an advantage

Good general knowledge of plants, animals, geology, etc

Professional, responsible, presentable and reliable

Patient, confident and good-humoured

Prepared to do mundane tasks and physical labour

Able to deal with isolation, solitude and simple living

Prepared to work flexible hours, weekends and spend some time away from home

Code 10 driver's license with PrDP essential and experience with driving 4x4 vehicles an advantage

Computer skills essential

Good writing skills essential

Able to work independently and in a team