



**CAPE  
LEOPARD  
TRUST**

## **Vacancy: Environmental Educator**

**Closing date: 1 November 2023**

The Cape Leopard Trust (CLT) is a not-for-profit conservation organisation based in the Western Cape, South Africa ([www.capeleopard.org.za](http://www.capeleopard.org.za)). The CLT facilitates and promotes coexistence of leopards and humans, through research, conservation and education, to support biodiversity and critical ecosystems.

The trust is seeking a highly motivated, creative, and enthusiastic candidate to run its environmental education programme in the Winelands, Overberg and surrounds. The position requires a diligent, self-motivated, and practical person with the relevant experience to inspire and educate a variety of child and adult audiences. This position will be based in the Winelands but requires frequent travel within the Western Cape.

### **Job information:**

- Location: Winelands
- Industry: Conservation and Environmental Education
- Position Type: Fixed-term contract, 24 months
- Salary: Market-related and dependent on experience
- Qualification: Tertiary qualification relevant to Environmental Education, Nature Conservation or Conservation Biology.
- Starting date: January 2024
- Application deadline: 1 November 2023

### **Key Responsibilities:**

- Engage with youth, teachers and the public to raise awareness for leopard conservation and other environmental matters;
- Plan and conduct presentations, school day trips, school holiday programmes and eco-clubs;
- Plan and conduct overnight camps (2-3 nights per camp)
- Plan and conduct teacher workshops;
- Participate in events and exhibitions to increase environmental awareness;
- Market the CLT education programme at schools and recruit new schools into the programme;
- Develop curriculum-based resources (lesson materials and activities);
- Establish and foster relationships with environmental education project partners and sponsors as well as other stakeholders;
- Seek new funding opportunities;
- Compile project stats for donor feedback reports and oversee the monitoring and evaluation of the education activities in the region;
- Compile project news articles for social media and the CLT website;
- Assist with project vehicle maintenance;
- General administration tasks.
- Be a responsible and presentable ambassador for the Trust.

**Job Requirements:**

- South African Citizenship or permanent resident;
- Tertiary level qualification relevant to Environmental Education, Nature Conservation, Conservation Biology or similar;
- Good general knowledge of biodiversity and geology of the Western Cape;
- Minimum 3 years relevant work experience;
- Teaching and/or guiding experience beneficial;
- Valid driving license, with a minimum of 2 years of driving experience and an exemplary driving record (willing to acquire Code 10/ C1 driving license and PrDP);
- Excellent computer skills (MS Office Suite);
- Excellent verbal and written communication skills in both **Afrikaans** and English is essential;
- Current First-Aid qualification beneficial;
- An excellent level of physical fitness to be able to lead group activities (i.e. hiking in rugged mountainous terrain);
- Project management experience with an exceptional ability to organise and prioritise tasks;
- Note that background checks, criminal records and driving records will be checked;
- Private medical insurance compulsory.

**Personal Skills and Attributes:**

- An excellent communicator with great interpersonal and leadership skills;
- Passion for conservation and committed to inspire others to conserve and appreciate nature;
- High self-confidence;
- Ability to manage large groups with ease
- Ability to make alternative arrangements at short notice and be flexible to changes
- Positive mentorship skills;
- Ability to take initiative and drive tasks;
- Practical campsite experience and ability to complete maintenance tasks with equipment and vehicles;
- The ability to work well independently or as part of a team;
- Reliable and committed to the success of the programmes;
- Well-organized, resourceful and good problem-solving skills;
- Ability to work well in a deadline-driven work environment.
- Be prepared to work flexible hours and on weekends.

**Application:**

Individuals who meet the above criteria should apply by submitting a letter of motivation outlining your suitability for the role and declaring any criminal records, together with a current CV and three contactable references by email to Chris Eksteen: [education@capeleopard.org.za](mailto:education@capeleopard.org.za)

Please specify 'Environmental Educator' in the subject line of the email.

Documents such as IDs, driver's license and qualifications need not be sent, but certified copies must be brought to the interview.

If you have not received a response within 10 days of the closing date, please assume your application has not been successful. The Cape Leopard Trust reserves the right not to make an appointment to the position as advertised.

The Cape Leopard Trust is guided by the principles of employment equity. Information on our organisation is available on our website: [www.capeleopard.org.za](http://www.capeleopard.org.za)