



CAPE LEOPARD TRUST

Conservation Field Officer (Two-year fixed-term contract)

The Cape Leopard Trust is a conservation organization based in the Western Cape. Its mission is to actively engage in purpose driven research and awareness raising activities to ensure the long-term survival of leopard populations, help secure their prey base, and promote their co-existence with people for the benefit of nature and society.

The Trust is looking to appoint a confident, self-driven individual to coordinate and execute fieldwork and conservation activities in the Cape Leopard Trust focus areas including the Cederberg, Piketberg, Cape Winelands, and Overstrand regions of the Western Cape. The Conservation Field Officer will participate in various field data collection, data curation and analysis activities, as well as conservation implementation and outreach activities in line with the CLT Research & Conservation strategy.

Reporting to the Research & Conservation Director, key responsibilities will include, but are not limited to:

- Assist with the setting up and maintenance of camera trap surveys, data capturing, and analysis
- Implementation of Snare Awareness workshops with farmers and workers
- Plan and conduct snare patrols
- Coordinate and assist with the recruitment and administration of project interns
- Assist with the coordination of field activities and intern responsibilities
- Be responsible for monitoring conduct, performance, and behaviour of interns. Assist with project logistics and administration
- Assist with procurement, collection, and maintenance of fieldwork equipment and consumables
- Liaise with private property owners/managers and reserve managers for fieldwork access
- Assist with proposal writing and funding applications
- Assist with compiling reports and keeping accurate records
- Compile project related content for website and social media
- Assist with maintenance of project equipment and vehicles
- Keep project equipment inventories updated and monitor equipment condition
- Maintain relationship with project partners, sponsors, and stakeholders
- Assist with the hosting and guiding of project visitors from time to time
- Respond to project related email enquiries
- Assist with and occasionally conduct group presentations
- Be a responsible and presentable ambassador for the Trust.

Qualifications and experience requirements:

- A suitable minimum qualification (BTech or BSc) in nature conservation, ecology, biodiversity, or related field
- Previous field work experience is desirable
- 1-3 years' work experience is advantageous
- Knowledge of mammal biology and identification
- Valid and clean driver's license (manual transmission), with 4x4 driving experience desirable. (candidates with no license or only a learner license will not be considered)
- Medical insurance compulsory

Personal Skills and Attributes

- Good leadership and team management skills
- Ability to work independently or as part of a team
- Self-driven, organized, and able to take initiative
- Resourceful, with good problem-solving and critical thinking skills
- Fluency in English with at least conversational Afrikaans speaking abilities
- Excellent verbal and written communication
- Good people skills
- Diligent, with attention to detail and meticulous record keeping skills
- Willingness to travel, work flexible hours, and occasionally weekends
- Applicants are expected to have a high level of physical fitness

Remuneration:

R15 000 – R17 000 gross per month, based on qualification and experience

Application:

Individuals who wish to be considered for this position may submit a letter of motivation, together with a current CV and two contactable references by email to Dr Kathryn Williams: rcdirector@capeleopard.org.za
Please specify 'Conservation Field Officer' in the subject line of the email.

Closing date: Friday, 27 November 2020

Available to start: January 2021

Please note that no accommodation is included with this position.

If you have not received an invitation to an interview within 4 working days of the closing date, please assume your application was not successful.

The Cape Leopard Trust is guided by the principles of employment equity.

Information on our organization is available on our website: www.capeleopard.org.za.

The Cape Leopard Trust reserves the right not to make an appointment to the position as advertised.